REQUIRED COMMUNICATIONS JUNE 30, 2017



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Board of Trustees Adirondack Foundation Lake Placid, New York

We have audited the financial statements of Adirondack Foundation (the Foundation) for the year ended June 30, 2017, and have issued our report thereon dated October 17, 2017. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 15, 2017. Professional standards also require that we communicate to you the following information related to our audit.

### Significant Audit Findings

# Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Foundation are described in Note A to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2017. We noted no transactions entered into by the Foundation during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- Allocation of investment earnings to the funds. These allocations are based on the average fund balance at the beginning and end of each month, and are developed using the FIMS software.
- Allocation of expenses to functional areas. These allocations are based on the estimated time the staff spends in a specific area, as well as past experience.
- Fair value measurement of investments. These measurements are based on the reports of the Investment Managers or quoted market prices.

We evaluated the key factors and assumptions used to develop the estimates noted above in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

• The disclosure of Fair Value Measurements in Note D to the financial statements classifies investments based on a fair value hierarchy. The hierarchy is based on inputs which may require significant judgment.

The financial statement disclosures are neutral, consistent, and clear.

### Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

### Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements.

#### Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 17, 2017.

### Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### Other Audit Finding or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Foundation's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition of our retention.

### Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Trustees and management of Adirondack Foundation and is not intended to be, and should not be, used by anyone other than these specified parties.

Pinto Muunshi Hooper Van House + Co.

Certified Public Accountants, P.C.

October 17, 2017

# FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION YEARS ENDED JUNE 30, 2017 AND 2016

	Page
INDEPENDENT AUDITOR'S REPORT	1 - 2
Statements of Financial Position June 30, 2017 and 2016	3
Statement of Activities for the Year Ended June 30, 2017	4
Statement of Activities for the Year Ended June 30, 2016	5
Statements of Cash Flows for the Years Ended June 30, 2017 and 2016	6
Notes to Financial Statements	7 - 22
SUPPLEMENTARY INFORMATION	23
Schedule of Functional Expenses for the Year Ended June 30, 2017	24
Schedule of Functional Expenses for the Year Ended June 30, 2016	25



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# **INDEPENDENT AUDITOR'S REPORT**

Board of Trustees of Adirondack Foundation Lake Placid, New York

We have audited the accompanying financial statements of Adirondack Foundation (a nonprofit organization) which comprise the statements of financial position as of June 30, 2017 and 2016, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Adirondack Foundation as of June 30, 2017 and 2016, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### **Report on Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedules of functional expenses on Pages 24-25 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Pinto Muunshi Hooper Van House + Co.

Certified Public Accountants, P.C.

October 17, 2017

# STATEMENTS OF FINANCIAL POSITION JUNE 30, 2017 AND 2016

	6/30/2017			6/30/2016		
ASSETS						
Cash and Cash Equivalents	\$	548,191	\$	368,703		
Investments		53,771,401		45,689,708		
Property and Equipment (Net)		281,995		56,470		
Other Assets		64,832		59,643		
TOTAL	\$	54,666,419	\$	46,174,524		
LIABILITIES AND NET ASSETS						
LIABILITIES						
Accounts Payable and Other Current Liabilities	\$	17,626	\$	16,660		
Grants Payable		208,108		90,135		
Funds Held as Organization Endowments		6,281,458		5,461,987		
Funds Held for Supporting Organizations		15,208,441		13,901,503		
Total Liabilities		21,715,633		19,470,285		
NET ASSETS						
Unrestricted		32,679,495		26,416,664		
Temporarily Restricted		271,291		287,575		
Total Net Assets		32,950,786		26,704,239		
TOTAL	\$	54,666,419	\$	46,174,524		

# STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2017

			TEMPORARILY		TOTAL	
	UNI	RESTRICTED	RES	STRICTED		6/30/2017
<b>REVENUES, GAINS, AND OTHER SUPPORT</b>						
Contributions	\$	4,466,297	\$	52,487	\$	4,518,784
Investment Income		525,733		4,208		529,941
Realized Gain (Loss) on Investments		614,894		3,165		618,059
Unrealized Gain (Loss) on Investments		3,180,394		27,094		3,207,488
Supporting Fees		105,654		-		105,654
Nonprofit Leadership Tuition and Underwriting		12,662		-		12,662
Contributed Office Space		18,000		-		18,000
Miscellaneous Income		1,745		-		1,745
Net Assets Released from Restriction		103,238		(103,238)		-
Total Revenues, Gains, and Other Support		9,028,617		(16,284)		9,012,333
EXPENSES						
Program Services		2,599,690		-		2,599,690
Management and General		99,811		-		99,811
Development		66,285				66,285
Total Expenses		2,765,786				2,765,786
CHANGE IN NET ASSETS		6,262,831		(16,284)		6,246,547
NET ASSETS - Beginning of Year		26,416,664		287,575		26,704,239
NET ASSETS - END OF YEAR	\$	32,679,495	\$	271,291	\$	32,950,786

# STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2016

	UNRESTRICTED		TEMPORARILY RESTRICTED		TOTAL 6/30/2016	
<b>REVENUES, GAINS, AND OTHER SUPPORT</b>						
Contributions	\$	3,443,441	\$	35,398	\$	3,478,839
Investment Income		947,495		8,733		956,228
Realized Gain (Loss) on Investments		(245,008)		(2,218)		(247,226)
Unrealized Gain (Loss) on Investments		(1,503,680)		(14,161)		(1,517,841)
Supporting Fees		113,951		-		113,951
Nonprofit Leadership Tuition and Underwriting		20,989		-		20,989
Contributed Office Space		18,000		-		18,000
Miscellaneous Income		5,342		-		5,342
Net Assets Released from Restriction		73,563		(73,563)		
Total Revenues, Gains, and Other Support		2,874,093		(45,811)		2,828,282
EXPENSES						
Program Services		2,581,256		-		2,581,256
Management and General		97,696		-		97,696
Development		64,127		-		64,127
Total Expenses		2,743,079				2,743,079
CHANGE IN NET ASSETS		131,014		(45,811)		85,203
NET ASSETS - Beginning of Year		26,285,650		333,386		26,619,036
NET ASSETS - END OF YEAR	\$	26,416,664	\$	287,575	\$	26,704,239

### STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2017 AND 2016

	6/30/2017		6/30/2016		
OPERATING ACTIVITIES					
Change in Net Assets for the Year Indicated	\$	6,246,547	\$	85,203	
ADJUSTMENTS TO RECONCILE CHANGE IN NET ASSETS					
TO NET CASH PROVIDED BY OPERATING ACTIVITIES					
Depreciation		6,605		5,029	
Contributions of Marketable Securities		(970,464)		(870,824)	
Realized (Gain) Loss on Investments		(618,059)		247,226	
Unrealized (Gain) Loss on Investments		(3,207,488)		1,517,841	
Other Assets		(5,189)		4,081	
Accounts Payable		966		11,541	
Grants Payable		117,973		(42,717)	
Funds Held as Organization Endowments		60,807		199,939	
Funds Held for Supporting Organizations		(503,677)		(203,058)	
Net Cash Provided by Operating Activities		1,128,021		954,261	
INVESTING ACTIVITIES					
Purchase of Investment Securities		(25,502,141)		(21,961,846)	
Proceeds from Sale of Investments		24,785,738		20,848,937	
Investment in Fixed Assets		(232,130)		(2,954)	
Net Investing Activities		(948,533)		(1,115,863)	
NET INCREASE (DECREASE) IN CASH					
AND CASH EQUIVALENTS		179,488		(161,602)	
CASH AND CASH EQUIVALENTS - Beginning of Year		368,703		530,305	
CASH AND CASH EQUIVALENTS - END OF YEAR	\$	548,191	\$	368,703	

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Organization and Nature of Activities**

Adirondack Foundation (the Foundation) is a corporation organized under the Not-For-Profit Corporation Law of the State of New York in July 1997. The Foundation was established as a community foundation formed to receive gifts and bequests from the public and to administer them for the broad charitable needs of the Adirondack region. The Foundation was formerly known as Adirondack Community Trust (ACT).

As an experienced grant maker and community leader in the region, the Foundation knows the many and varied needs of local not-for-profit organizations and their capacity to deliver quality programs and services to the region. Its mission is to strengthen community through philanthropy and is accomplished by:

- Building a permanent and flexible endowment that can respond to the most pressing current and future needs of the Adirondack region;
- Working with donors and their advisors to design named funds that meet the unique and individual charitable objectives of the donor;
- Administering a creative program of grant making to give maximum benefit to charitable needs within the Adirondack region;
- Providing prudent management and faithful stewardship of philanthropic assets; and
- Being a leader and catalyst focusing attention on the needs of the Adirondack region.

### **Basis of Accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles.

#### Estimates

In preparing the financial statements in conformity with accounting principles generally accepted in the United States of America, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues, gains, other support, and expenses during the reporting period. Actual results could differ from those estimates.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

#### **NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

### **Basis of Presentation**

The net assets of the Foundation and changes therein are classified and reported as follows:

• Unrestricted Net Assets are not subject to donor-imposed restrictions. Unrestricted net assets may consist of both undesignated funds and Board designated funds.

Board-designated donor-advised funds are established by donors who desire to further the purposes of the Foundation. The donor of a donoradvised fund may, after the contribution has been made, recommend agencies to the Foundation to which donor-advised funds should be disbursed.

The Board of Trustees evaluates and considers all donor recommendations. However, the ultimate decision of the distribution of those funds rests solely with the Board of Trustees as required by New York State Law and Adirondack Foundation governing instruments (variance power). Accordingly, the financial statements classify all net assets (except assets subject to donor-imposed stipulations) as unrestricted, but segregate the portions that are held as donor-advised or endowment funds as Board-designated. (See Note I)

• **Temporarily Restricted Net Assets** are subject to donor-imposed stipulations that will be met by the passage of time or purpose of use.

All donor-restricted support is reported as an increase in temporarily restricted net assets. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets. These reclassifications are reported in the statements of activities as net assets released from restrictions.

#### Cash and Cash Equivalents

The Foundation considers all unrestricted highly liquid investments with a maturity of three months or less to be cash equivalents, except for those held by investment managers, which are considered to be investments.

#### Investments

Investments in common stock, government and corporate bonds, and mutual and other publicly traded funds are stated at fair value on quoted market values. Non-publicly traded investments are stated at values provided by the investment custodians. Investments in cash management funds are stated at cost, which approximates fair value. See Notes C and D for additional information.

The Foundation maintains investment pools for its charitable funds. Interest, dividends, and realized and unrealized gains and losses from investments are allocated monthly to the individual funds based on the relationship of the market value of each fund to the total market value of the pooled funds, as adjusted for additions to or deductions from the pools.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

### **NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

#### **Investments** (Continued)

The managed pool of investments is available for participation by all funds. Another pool of indexed funds is available only to qualified donors meeting minimum contribution requirements. See Note C for additional information.

#### **Property and Equipment (Net)**

Property and equipment are reported at cost, net of accumulated depreciation. Expenditures for acquisitions, renewals, and betterments are capitalized, whereas maintenance and repair costs are expensed as incurred. When equipment is retired or otherwise disposed of, the appropriate accounts are relieved of costs and accumulated depreciation and any resultant gain or loss is credited or charged to the change in net assets.

Donations of fixed assets are recorded as support at their estimated fair value. Absent donor stipulations regarding the length of time that donated assets must be maintained, the Foundation reports expirations of donor restrictions when the donated or acquired assets are placed in service. Temporarily restricted net assets are reclassified to unrestricted net assets at that time.

Depreciation is provided over the depreciable assets' estimated useful lives on the straight-line method as follows:

Asset Class	Years
<b>Y 1</b> 11 <b>Y</b>	20 20
Leasehold Improvements	20 - 39
Furniture and Fixtures	5-7
Software	3

#### Funds Held as Organization Endowments and Supporting Organization

Adirondack Foundation has established organization endowment funds for contributions from donors that are specified to be released to another beneficiary other than the Foundation. A liability has been established for the fair value of the funds.

#### Contributions

Contributions, including unconditional promises to give, are recorded when received. All contributions are available for unrestricted use unless specifically restricted by the donor. Conditional promises to give are recognized when the conditions upon which they depend are substantially met.

Gifts of publicly traded securities are recorded at their fair value at the date the contribution is received. Publicly traded securities will generally be sold immediately.

#### **Functional Allocation of Expenses**

The cost of providing services and supporting costs have been summarized on a functional basis. Accordingly, certain costs have been allocated among the various categories.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

#### **NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

#### **Advertising Costs**

Advertising costs are charged to expense as incurred. Advertising expense for the years ended June 30, 2017 and 2016 was \$ 60,834 and \$ 37,573, respectively.

#### **Income Taxes**

Adirondack Foundation is exempt from federal tax on income under Section 501(c)(3) of the Internal Revenue Code. The Foundation has been classified as a publicly-supported organization that is not a private foundation under Section 509(a)(1) of the Code.

Accounting principles generally accepted in the United States of America require the Foundation to evaluate all significant tax positions. As of June 30, 2017 the Foundation does not believe that it has taken any positions that would require the recording of any tax liability, nor does it believe that there are any unrealized tax benefits that should be recorded.

#### Subsequent Events

Management has reviewed and evaluated all events and transactions from July 1, 2017 through October 17, 2017, the date the financial statements were available to be issued for possible disclosure and recognition in the financial statements. There were no events or transactions that existed which would provide additional pertinent information about conditions at the balance sheet date required to be recognized or disclosed in the accompanying financial statements.

#### NOTE B - CASH

A summary of cash accounts at June 30, 2017 is as follows:

Operating	\$ 44,385
Safety of Principal Accounts	 503,806
	\$ 548,191

The Safety of Principal Account is used for contribution/grant pass-through funds. Liquid assets are required because these funds are normally in existence for a short time.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

### NOTE C - INVESTMENTS

A summary of all investments at June 30, 2017 is as follows:

		U	Inrealized	
		A	opreciation	Market
	 Cost	(De	epreciation)	 Value
Funds				
Large/Mid Cap Equity	\$ 7,641,206	\$	1,144,280	\$ 8,785,486
Small Cap Equity	2,892,063		179,834	3,071,897
International Equity	11,704,693		2,136,317	13,841,010
Emerging Markets Equity	3,916,692		560,795	4,477,487
Aggregate Bond	6,885,956		14,462	6,900,418
Non-US Bond	2,395,094		37,913	2,433,007
High Yield	1,450,000		183,430	1,633,430
Hedge Funds	7,400,000		888,950	8,288,950
Large/Mid Cap Equities	1,201,276		378,143	1,579,419
Small Cap Equities	1,219,836		638,297	1,858,133
Cash and Cash Equivalents	 902,164			 902,164
_	\$ 47,608,980	\$	6,162,421	\$ 53,771,401

The market values were obtained from published market prices at June 30, 2017 or as provided by the investment custodians.

A summary of all investments at June 30, 2016 is as follows:

		U	nrealized	
		Ap	preciation	Market
	 Cost	(De	preciation)	Value
Funds:				
Large/Mid Cap Equity	\$ 7,581,676	\$	418,081 \$	7,999,757
Small Cap Equity	2,091,649		(79,343)	2,012,306
International Equity	10,429,817		(430,907)	9,998,910
Emerging Markets Equity	4,497,839		(260, 760)	4,237,079
Aggregate Bond	5,523,534		166,540	5,690,074
Non-US Bond	2,975,748		(35, 112)	2,940,636
High Yield	1,450,000		28,218	1,478,218
Hedge Funds	6,400,000		(726)	6,399,274
Large/Mid Cap Equities	2,222,616		565,590	2,788,206
Small Cap Equities	1,040,271		345,805	1,386,076
Cash and Cash Equivalents	 759,172			759,172
_	\$ 44,972,322	\$	717,386 \$	45,689,708

The market values were obtained from published market prices at June 30, 2016 or as provided by the investment custodians.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

### **NOTE C - INVESTMENTS** (Continued)

# **Indexed Investment Pool**

A summary of the indexed pool investments at June 30, 2017 is as follows:

	 Cost	Unrealized Appreciation (Depreciation)		 Market Value
Funds				
Large/Mid Cap Equity	\$ 2,309,454	\$	116,150	\$ 2,425,604
Small Cap Equity	1,405,544		38,493	1,444,037
International Equity	475,992		67,258	543,250
Emerging Markets Equity	426,642		36,687	463,329
Aggregate Bond	 2,085,606		(10,729)	 2,074,877
	\$ 6,703,238	\$	247,859	\$ 6,951,097

A summary of the indexed pool investments at June 30, 2016 is as follows:

	Cost		App	nrealized preciation preciation)	Market Value		
Funds							
Large/Mid Cap Equity	\$	606,638	\$	49,686	\$	656,324	
Small Cap Equity		155,927		24,110		180,037	
International Equity		458,364		8,919		467,283	
Emerging Markets Equity		201,859		33,943		235,802	
Aggregate Bond		605,400		21,413		626,813	
	\$	2,028,188	\$	138,071	\$	2,166,259	

### Investment/Income

Investment income from all investments for June 30, 2017 consists of the following:

		S Or	llocated to upporting ganizations and		
	Total		ganization dowments	1	nvestment Income
	 1000		<u> </u>		
Interest and Dividends	\$ 788,339	\$	259,149	\$	529,190
Unrealized Gain (Loss)	5,427,041		2,219,553		3,207,488
Realized Gain (Loss)	967,785		349,726		618,059
Fees	 (86,834)		(28,849)		(57,985)
	\$ 7,096,331	\$	2,799,579	\$	4,296,752

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

# NOTE C - INVESTMENTS (Continued)

Investment income from all investments for June 30, 2016 consists of the following:

		Allocated to		
		Supporting		
		Organizations		
		and		
		Organization		Investment
	 Total	Endowments		Income
Interest and Dividends	\$ 1,713,010			955,504
Unrealized Gain (Loss)	(2,645,328)		/	(1,517,841)
Realized Gain (Loss)	(411,855)	(164,629	)	(247, 226)
Fees	 (249,019)	(102,377	)	(146,642)
	\$ (1,593,192)	<u>\$ (636,987</u>	) <u>\$</u>	(956,205)

# Liquidity Restrictions

The following are restrictions on redemption of unrestricted pool investments by investment type.

	Amount	Liquidity Date or Other Restrictions
International Equity Funds		
I unub	\$ 1,823,838	6/30/2019; 95 days written notice
	\$ 1,932,151	Quarterly withdrawals; 180 days written notice
Hedge Funds		
	\$ 2,905,135	12/31/2017; 75 days written notice
	\$ 1,752,875	Quarterly withdrawals limited to 25% per
		quarter; 60-75 days written notice
	\$ 1,441,379	Quarterly withdrawals; 60 days written notice
	\$ 1,172,234	12/31/2019; 90 days written notice
	\$ 1,017,327	3/31/2019; 90 days written notice
Large/Mid Cap Equity		
	\$ 1,831,407	10/31/2018; 60 days written notice

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

#### NOTE D - FAIR VALUE MEASUREMENTS

Fair value is an exit price, representing the amount that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants. The Foundation uses a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to quoted prices in active markets for identical assets or liabilities (Level 1 measurement) and the lowest priority to unobservable inputs (Level 3 measurements). The fair value hierarchy is classified as follows:

- (a) Level 1: Quoted prices in active markets for identical assets and liabilities.
- (b) Level 2: Quoted prices in active markets for similar assets or liabilities, or quoted prices for identical or similar assets or liabilities in markets that are not active, or inputs other than quoted prices that are observable for the asset or liability.
- (c) Level 3: Significant valuation assumptions not readily observable in a market.

The determination of what constitutes "observable" may require significant judgment. The Foundation considers observable data to be market data that is readily available, regularly distributed or updated, reliable and verifiable, not proprietary, and provided by independent sources that are actively involved in the relevant market. The categorization of an investment within the fair value hierarchy is based upon pricing transparency of the investment and does not necessarily correspond to the quality of that investment or the risks associated with that investment.

Fair values for securities are based on quoted market prices or dealer quotes, where available. When quoted market prices are not available, fair values are based on quoted market prices of comparable instruments.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

### **NOTE D - FAIR VALUE MEASUREMENTS** (Continued)

The following presents all investment funds at June 30, 2017 and 2016 that are measured at fair value on a recurring basis. Investments are classified in their entirety based on the lowest level of input that is significant to the fair value measurements:

	Total 2017	Level 1	Level 2	Level 3
Funds				
Large/Mid Cap				
Equity	\$ 8,785,486	\$ 6,954,079	\$ -	\$ 1,831,407
Small Cap Equity	3,071,897	3,071,897	-	-
International Equity	13,841,010	10,085,021	-	3,755,989
Emerging Markets				
Equity	4,477,487	846,706	1,704,939	1,925,842
Aggregate Bonds	6,900,418	6,900,418	-	-
Non-US Bonds	2,433,007	684,810	-	1,748,197
High Yield	1,633,430	-	-	1,633,430
Hedge Funds	8,288,950	-	-	8,288,950
Large/Mid Cap				
Equities	1,579,419	1,579,419	-	-
Small Cap Equities	1,858,133	1,858,133	-	-
Cash and Cash		, ,		
Equivalents	902,164	902,164	-	-
1		<u> </u>		
	\$ 53,771,401	\$ 32,882,647	\$ 1,704,939	\$19,183,815
	<u> </u>	, <u>, , , , , , , , , , , , , , , , </u>	<u> </u>	<u> </u>
	Total			
	2016	Level 1	Level 2	Level 3
Funds				
Large/Mid Cap				
Equity	\$ 7,999,757	\$ 7,999,757	\$ -	
Small Cap Equity	2,012,306		ψ =	\$ -
	2,012,500	2,012,306	φ - -	\$
International Equity	9,998,910	2,012,306 7,361,403	φ - - -	\$ - 2,637,507
Emerging Markets			φ - - -	-
			1,355,129	-
Emerging Markets	9,998,910	7,361,403	-	2,637,507
Emerging Markets Equity	9,998,910 4,237,079	7,361,403 1,268,652	1,355,129	2,637,507
Emerging Markets Equity Aggregate Bonds Non-US Bonds	9,998,910 4,237,079 5,690,074	7,361,403 1,268,652 5,690,074	-	2,637,507
Emerging Markets Equity Aggregate Bonds Non-US Bonds High Yield	9,998,910 4,237,079 5,690,074 2,940,636 1,478,218	7,361,403 1,268,652 5,690,074	1,355,129	2,637,507 1,613,298 1,478,218
Emerging Markets Equity Aggregate Bonds Non-US Bonds High Yield Hedge Funds	9,998,910 4,237,079 5,690,074 2,940,636	7,361,403 1,268,652 5,690,074	1,355,129	2,637,507
Emerging Markets Equity Aggregate Bonds Non-US Bonds High Yield Hedge Funds Large/Mid Cap	9,998,910 4,237,079 5,690,074 2,940,636 1,478,218 6,399,274	7,361,403 1,268,652 5,690,074 1,167,604	1,355,129	2,637,507 1,613,298 1,478,218
Emerging Markets Equity Aggregate Bonds Non-US Bonds High Yield Hedge Funds Large/Mid Cap Equities	9,998,910 4,237,079 5,690,074 2,940,636 1,478,218 6,399,274 2,788,206	7,361,403 1,268,652 5,690,074 1,167,604 - 2,788,206	1,355,129	2,637,507 1,613,298 1,478,218
Emerging Markets Equity Aggregate Bonds Non-US Bonds High Yield Hedge Funds Large/Mid Cap	9,998,910 4,237,079 5,690,074 2,940,636 1,478,218 6,399,274	7,361,403 1,268,652 5,690,074 1,167,604	1,355,129	2,637,507 1,613,298 1,478,218
Emerging Markets Equity Aggregate Bonds Non-US Bonds High Yield Hedge Funds Large/Mid Cap Equities Small Cap Equities	9,998,910 4,237,079 5,690,074 2,940,636 1,478,218 6,399,274 2,788,206	7,361,403 1,268,652 5,690,074 1,167,604 - 2,788,206 1,386,076	1,355,129	2,637,507 1,613,298 1,478,218
Emerging Markets Equity Aggregate Bonds Non-US Bonds High Yield Hedge Funds Large/Mid Cap Equities Small Cap Equities Cash and Cash	9,998,910 4,237,079 5,690,074 2,940,636 1,478,218 6,399,274 2,788,206 1,386,076	7,361,403 1,268,652 5,690,074 1,167,604 - - 2,788,206 1,386,076	1,355,129	2,637,507 1,613,298 1,478,218

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

#### NOTE D - FAIR VALUE MEASUREMENTS (Continued)

The table below presents additional information about investments measured at fair value on a recurring basis by reliance on Level 3 inputs to determine fair value:

	 2017	 2016
Beginning Balance	\$ 12,128,297	\$ 11,597,288
Reclassifications	1,773,032	-
Unrealized Gain (Loss)	2,707,076	(1,200,276)
Sales	(924,590)	(818,715)
Purchases	 3,500,000	 2,550,000
	\$ 19,183,815	\$ 12,128,297

The non-traditional investments are used as a diversification strategy to reduce the volatility in the investment portfolio. They include limited partnerships, hedge funds, and funds of managed funds. These investments are not listed on national exchanges or over-the-counter markets, and quoted market prices are not available. The fair values of these investments are based on a review of information provided by fund managers. It is reasonably possible that the estimated fair values of these investments may change materially in the near term.

#### **NOTE E - PROPERTY AND EQUIPMENT (NET)**

Property and Equipment (Net) consists of the following:

		2017	 2016
Furniture and Fixtures	\$	12,000	\$ 12,000
Software		7,647	7,647
Leasehold Improvements		298,639	 66,509
		318,286	86,156
Less Accumulated Depreciation		36,291	 29,686
Property and Equipment (Net)	<u>\$</u>	281,995	\$ 56,470

Depreciation charged to operations for the years ended June 30, 2017 and 2016 was \$ 6,605 and \$ 5,029, respectively.

### NOTE F - OTHER ASSETS

Adirondack Foundation is the sole owner and beneficiary of one life insurance policy which insures the life of the donor for \$ 400,000. The cash surrender value of this policy at June 30, 2017 and 2016 was \$ 56,555 and \$ 57,292, respectively, and is included in Other Assets. The annual premium paid by the Foundation is \$ 11,468. The net premium expense for the years ended June 30, 2017 and 2016 was \$ 12,205 and \$ 10,883, respectively.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

### NOTE G - FUNDS HELD AS ORGANIZATION ENDOWMENTS

When a Not-for-Profit Organization establishes a fund at a community foundation with its own funds and specifies itself as the beneficiary of that fund, the community foundation must account for the transfer of such assets as a liability. The Foundation refers to such funds as organization endowments.

The Foundation maintains variance power and legal ownership of organization endowment funds and, as such, continues to report the funds as assets of the Foundation. A liability is established for the fair value of the funds.

At June 30, 2017, the Foundation held 60 organization endowment funds with a combined value of \$ 6,281,458. The following table summarizes activity in such funds during the year then ended:

Organization Endowment Fund Balances,		
July 1, 2016	\$	5,461,987
Amounts Raised		399,200
Investment Earnings		103,711
Realized Investment Gain		121,080
Unrealized Investment Gain		639,731
Fees		(83,020)
Grants		(361,231)
Organization Endowment Fund Balances,		
June 30, 2017	<u>\$</u>	6,281,458

### **NOTE H - SUPPORTING ORGANIZATIONS**

Private Foundations, with approval from the IRS, can terminate their private foundation status and become a Supporting Organization of a publicly-supported organization that is not a private foundation. Both entities are strengthened by the relationship. By "supporting" the charitable purposes of a public foundation, such as Adirondack Foundation, the Organization is exempt from certain taxes and its donors are eligible for greater tax deductions. By divesting itself of the burdens of investment management and administration, the Organization can focus on its mission and impact.

On July 1, 2007, Bruce L. Crary Foundation (Crary Foundation) became a Supporting Organization of Adirondack Foundation. The current contract between the two organizations is for five years beginning July 1, 2017, and may be extended for successive five year terms upon agreement by both parties.

Crary Foundation offers scholarships to full-time undergraduate students who are residents of Clinton, Essex, Franklin, Hamilton, and Warren Counties located in New York State. Crary Foundation continues to be based at The Hand House in Elizabethtown, New York with its existing staff.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

### **NOTE H - SUPPORTING ORGANIZATIONS** (Continued)

On July 1, 2014, Lake Placid Education Foundation (LPEF) terminated its private foundation status and became a Supporting Organization of Adirondack Foundation. LPEF offers grants to schools, libraries, and other institutions, especially in Lake Placid, New York, for the purpose of advancing public welfare through education. The contract with the Foundation is for five years beginning July 1, 2014 and may be extended upon agreement by both parties. LPEF transferred its funds to the Foundation in July 2015.

The net asset balance of supporting organization funds at Adirondack Foundation was \$15,208,441 as of June 30, 2017. The following table summarizes the activity during the year ended June 30, 2017:

Supporting Organization Fund Balance,	
July 1, 2016	\$ 13,901,503
Amounts Raised	1,268
Investment Earnings	155,438
Realized Investment Gain	228,646
Unrealized Investment Gain	1,581,969
Fees and Expenses	(52,233)
Grants	(608,150)
Supporting Organization Fund Balance,	
June 30, 2017	<u>\$ 15,208,441</u>

The balance is carried as a liability in the accompanying statement of financial position.

### NOTE I - NET ASSETS

#### Unrestricted

Unrestricted net assets at June 30, 2017 and 2016 are summarized as follows:

	 2017	 2016
Board Designated for Scholarships and Grants:		
Field of Interest Funds	\$ 7,843,391	\$ 5,408,455
Donor-Advised	8,188,955	7,402,668
Designated Funds	12,494,965	10,292,542
Scholarship Funds	2,065,320	1,744,997
Unrestricted Funds	1,725,792	1,374,961
Sponsoring Agency	4,315	4,440
Acorn Accounts	 24,094	 19,899
Total Board Designated	32,346,832	26,247,962
Operating Funds (Unrestricted)	 332,663	 168,702
	\$ 32,679,495	\$ 26,416,664

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

### **NOTE I - NET ASSETS** (Continued)

### **Temporarily Restricted**

The gift agreement between the Estate of Alberta P. Moody and Adirondack Foundation created two restricted funds, the Alberta P. Moody Higher Education Fund and the Alberta P. Moody Library Fund. The gift agreement does not grant the Foundation variance power and, therefore, the Funds are reported as temporarily restricted net assets.

Annual fund distributions are required based on the Funds' average market value at the end of the three most recent annual periods. The distribution rates are 8% for the Higher Education Fund and 7% for the Library Fund. Distributions may be made from the Funds' principal or income, at the discretion of the Board of Trustees.

Temporarily restricted net assets are available for the following purposes June 30, 2017 and 2016:

	 2017	 2016
Moody Library Fund	\$ 147,894	\$ 138,444
Moody Higher Education Fund	91,719	87,308
Foundation Pass-through Fund	 31,678	 61,823
	\$ 271,291	\$ 287,575

### **NOTE J - ENDOWMENTS**

### Net Asset Classifications

The Foundation is governed by its Governing Documents. The Board of Trustees, on the advice of legal counsel, has determined that the majority of contributions are subject to the terms of its Governing Documents. Certain contributions are received subject to other gift instruments, or are subject to specific agreements with the Foundation.

Under the terms of the Governing Documents, the Board of Trustees has the ability to distribute so much of the corpus of any separate gift, bequest or fund as the Board in its sole discretion shall determine. As a result of the ability to distribute corpus, all contributions not classified as temporarily restricted or permanently restricted are classified as unrestricted net assets for financial statement purposes.

#### Interpretation of Relevant Law

The Foundation operates under the New York Prudent Management of Institutional Funds Act (NYPMIFA). This is New York State's version of the Uniform Management of Institutional Funds Act and governs the management and investment of funds held by not-for-profit corporations and other institutions.

Under NYPMIFA, institutions are allowed to spend endowment funds below their original historic dollar value without government approval or attorney general review if the institution's Board concludes that such spending is prudent.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

#### **NOTE J - ENDOWMENTS** (Continued)

NYPMIFA provides that each person responsible for management and investing an institution's fund does so in good faith and with the care that an ordinarily prudent person would exercise under similar circumstances. NYPMIFA sets forth basic requirements for establishing the standard of prudence, including a requirement that an institution make a reasonable effort to verify facts relevant to the management and investment of the fund.

The Foundation's endowment consists of 130 board-designated and temporarily restricted funds designated to function as endowments.

Endowment type net assets by type of fund consist of the following at June 30, 2017:

	Unrestricted	Temporarily Restricted	Total
Donor-Restricted Funds Board-Designated Funds	\$ <u>-</u> <u>29,385,460</u>	\$ 239,612	\$ 239,612 29,385,460
	<u>\$ 29,385,460</u>	<u>\$ 239,612</u>	<u>\$ 29,625,072</u>

Changes in endowment type net assets for the fiscal year ended June 30, 2017:

	U	nrestricted	Temporarily Restricted		Total	
Endowment Net Assets,						
Beginning of Year	\$	23,540,244	\$	225,752	\$	23,765,996
Investment Income		426,457		7,372		433,829
Investment Appreciation		3,465,050		27,094		3,492,144
Contributions		3,165,867		-		3,165,867
Reclassifications		-		-		-
Appropriation for						
Expenditure		(1,212,158)		(20,606)		(1,232,764)
Endowment Net Assets,						
End of Year	<u>\$</u>	29,385,460	\$	239,612	<u>\$</u>	29,625,072

Endowment type net assets by type of fund consist of the following at June 30, 2016:

	Unrestricted	Temporarily Restricted	Total
Donor-Restricted Funds Board-Designated Funds	\$ <u>-</u> 23,540,244	\$ 225,752	\$ 225,752 23,540,244
	<u>\$ 23,540,244</u>	<u>\$ 225,752</u>	<u>\$ 23,765,996</u>

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

### **NOTE J - ENDOWMENTS** (Continued)

Changes in endowment type net assets for the fiscal year ended June 30, 2016:

	<u>Unrestricted</u>			porarily stricted	Total		
Endowment Net Assets,							
Beginning of Year	\$	24,007,817	\$	245,295	\$	24,323,112	
Investment Income		641,810		6,5015		648,325	
Investment Depreciation		(1,397,382)		(14, 161)		(1,411,543)	
Contributions		1,418,039		-		1,418,039	
Reclassifications		22,451		-		22,451	
Appropriation for							
Expenditure		(1,222,491)		(11,897)		(1,234,388)	
Endowment Net Assets,							
End of Year	\$	23,540,244	<u>\$</u>	225,752	<u>\$</u>	23,765,996	

### **Return Objectives and Risk Parameters**

The Foundation has established investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by those endowments while seeking to maintain the purchasing power of the endowment assets.

#### **Strategies Employed for Achieving Objectives**

To satisfy its long-term rate of return objectives, the Foundation relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Foundation targets a diversified asset allocation that places an emphasis on equity-based investments to achieve its long-term return objectives within prudent risk restraints.

The spending policy for endowment funds is set by the Board at 5% per annum of the average market value of assets at the end of the trailing twelve calendar quarters including income, realized gains and losses, unrealized appreciation and depreciation, and in some cases, principal. This rate may be adjusted from time to time depending on investment performance or other factors. For certain endowment funds the Board may approve a different rate, depending on donor objectives. This policy is designed to maintain the purchasing power of the endowment assets, as well as provide additional real growth through new gifts and investment return.

### NOTE K - RELATED PARTY AND SIGNIFICANT DONORS

During the year ended June 30, 2017, 19 Board members donated \$ 193,830 to the Foundation. Also during the year ended June 30, 2017, 44% of contributions came from 2 donors.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2017

### NOTE L - RETIREMENT PLAN

The Foundation offers a Savings Incentive Match Plan for Employees (SIMPLE) IRA to its eligible employees. The Foundation matches up to 3% of salaries for participating employees after six months of service. The Foundation's contribution to this plan for the years ended June 30, 2017 and 2016 was \$ 8,952 and \$ 7,684, respectively.

### **NOTE M - COMMITMENTS AND CONTINGENCIES**

#### 1. Operating Lease

The Foundation has entered into an operating lease for its office space with a term from June 1, 2017 through May 31, 2027. The lease calls for no monthly payments of rent for the term of the lease. The statements of activities reflect the fair value of the lease at \$ 18,000 for the years ended June 30, 2017 and 2016.

### 2. Concentrations of Credit Risk – Cash

The Foundation maintains operating cash balances at two financial institutions. Accounts at each institution are insured by the Federal Deposit Insurance Corporation (FDIC) up to certain limits. At times during the year, bank deposits may be in excess of amounts insured by the FDIC. At June 30, 2017, the carrying amount of operating cash deposits was \$ 548,191. The bank balances were \$ 675,500 categorized as follows:

Amount Insured by FDIC Uninsured	\$ 332,461 343,039
Total Bank Balances	\$ 675,500

### 3. Risks and Uncertainties

The Foundation has investments in a combination of cash, fixed income and equity securities, mutual funds, limited partnerships and hedge funds. Investments are exposed to various risks such as interest rate, market, and credit. Due to the level of risk associated with certain investments, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and such changes could materially affect the net assets of the Foundation.

#### NOTE N - RECLASSIFICATIONS

Certain reclassifications have been made to the prior year financial statements in order for them to be in conformity with the current year presentation. These reclassifications have no effect on the change in net assets.

# SUPPLEMENTARY INFORMATION

# SCHEDULE OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2017

	Program Services		Management and General		Development		TOTAL 6/30/2017	
Salaries	\$	317,050	\$	48,282	\$	24,491	\$	389,823
Payroll Related Costs and								
Employee Benefits		63,042		9,363		3,241		75,646
Grants		1,938,734		-		-		1,938,734
Accounting and Legal		-		12,400		-		12,400
Advertising		46,363		-		14,471		60,834
Nonprofit Leadership Expense (ANN)		6,517		-		-		6,517
Annual Report		9,667		-		3,223		12,890
Bank and Investment Related Fees		56,538		4,196		-		60,734
Conferences and Travel		8,025		889		2,222		11,136
Contract Services		49,726		-		-		49,726
Depreciation		5,252		902		451		6,605
Dues and Fees		-		7,845		-		7,845
Program Development		4,694		-		-		4,694
Fund Development		-		-		1,868		1,868
Insurance		-		3,612		-		3,612
Meeting Expense		5,987		-		1,516		7,503
Newsletter		1,344		672		4,705		6,721
Office Expense		30,313		5,031		2,516		37,860
Postage and Shipping		-		1,663		1,520		3,183
Planned Giving		-		-		2,534		2,534
Premiums for Planned Gifts		12,205		-		-		12,205
Professional Development		1,266		169		422		1,857
Public Relations		2,736		-		-		2,736
Rent		14,310		2,460		1,230		18,000
Special Events		9,682		-		-		9,682
Telephone and Utilities		6,197		902		451		7,550
Adirondack Gives		5,809		-		-		5,809
Website	_	4,233	_	1,425	_	1,424	_	7,082
	\$	2,599,690	\$	99,811	\$	66,285	\$	2,765,786

# SCHEDULE OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2016

	Program Services		Management and General		Development		TOTAL 6/30/2016	
Salaries	\$	276,659	\$	47,689	\$	26,865	\$	351,213
Payroll Related Costs and								
Employee Benefits		57,397		10,291		3,812		71,500
Grants		1,846,561		-		-		1,846,561
Accounting and Legal		-		12,400		-		12,400
Advertising		28,180		-		9,393		37,573
Nonprofit Leadership Expense		9,141		-		-		9,141
Annual Report		9,235		-		3,079		12,314
Bank and Investment Related Fees		145,650		4,196		-		149,846
Conferences and Travel		10,708		1,647		4,118		16,473
Contract Services		13,842		-		-		13,842
Depreciation		3,998		687		344		5,029
Dues and Fees		-		8,743		-		8,743
Program Development		99,424		-		-		99,424
Fund Development		-		-		3,959		3,959
Insurance		-		2,613		-		2,613
Meeting Expense		7,817		-		2,605		10,422
Newsletter		1,166		583		4,079		5,828
Office Expense		29,187		5,018		2,509		36,714
Postage and Shipping		1,532		254		3		1,789
Planned Giving		-		-		1,359		1,359
Premiums for Planned Gifts		10,883		-		-		10,883
Professional Development		166		25		63		254
Public Relations		767		-		-		767
Rent		14,310		2,460		1,230		18,000
Special Events		4,855		-		-		4,855
Telephone and Utilities		4,442		763		382		5,587
Adirondack Gives		4,683		-		-		4,683
Website		653		327		327		1,307
	\$	2,581,256	\$	97,696	\$	64,127	\$	2,743,079